

MTVA Mid-State and Freshman Honors Auditions
Friday, September 30 & Saturday, October 1, 2011
Riverdale High School, Murfreesboro, TN

DIRECTOR ASSIGNMENTS

Directors,

Directors have been assigned to the following tasks associated with auditions. Please note carefully your assignment and be prepared to complete it as required. **All directors should be at Riverdale High by 4:00 p.m. on Friday, Sept. 30th for an important meeting regarding auditions. PLEASE DO NOT BE LATE.** If you need to leave your school early in order to make it to Riverdale High School on time, please make arrangements to do so.

Names with an asterisk (*) indicate the lead judge for each room. The lead judge is in charge of the room and assigned specific duties and responsibilities, including ensuring that the room set for auditions and seeing that the room is restored to its original condition after auditions. Two other judges in each room are designated as those who need to bring the CD players; CD's will be provided. **PLEASE DO NOT FORGET TO BRING THEM!**

If you have any questions about assignments, please contact me as soon as possible. I may be reached via e-mail at choatem@k12tn.net and at 931-261-2229.

P.S. Please let me know if you do not see your name. We have jobs for you!!!

Many Thanks,

Michael Choate

WARM UP ROOM – FRESHMEN

Angela Hahn and Gilbert Aldridge, Monitors

WARM UP ROOM – 10-12th GRADE

Richard Smith and Natalie Pratt, Monitors

FLOATERS/RESERVE JUDGES – David Winton/Beth Philemon

SOPRANO I – ROOM 1

*Gerald Patton – Lead Judge

Judy Yeaworth– Bring CD Player

Dawn Crunk– Bring CD Player

Shawn Frazier

Stella McKnight

DOOR MONITOR – Connie McCain

SOPRANO II – ROOM 2

*Anne Snider – Lead Judge

Angela Beale– Bring CD Player

Lydia Schoonover- Bring CD Player

Blake Saldana

Matthew Smith

DOOR MONITOR – Carolyn Riggins

ALTO I – ROOM 3

*JJ Ebelhar - Lead Judge

Missy Cook– Bring CD Player

Terri Godfrey– Bring CD Player

Todd Arnold

TJ McLaughlin

DOOR MONITOR – Brenda Gregory

ALTO II – ROOM 4

*Sandy Elliot – Lead Judge

Bethany Green– Bring CD Player

John McDonald– Bring CD Player

Linda Towe

Julie Cox

DOOR MONITOR – Jenna Elsberry

TENOR I / TENOR II- ROOM 5

*Robert King – Lead Judge
Kiera Crite– Bring CD Player
Greg Herring– Bring CD Player
Grace Guill
Cindy Fehrman
DOOR MONITOR – Lisa Zimdars

BASS I / BASS II – ROOM 6

*Elise Dumser – Lead Judge
Bethany Parlier– Bring CD Player
Margaret Campbell Holman– Bring CD Player
Grant Farmer
Cindy Freeman
DOOR MONITOR – Megan Farmer

FRESHMEN SOPRANO AND TENOR – ROOM 7

*David Collins – Lead Judge
Matt Johnson– Bring CD Player
Connie Williams– Bring CD Player
Nancy Turner
Janelle Ganske
DOOR MONITOR – Maggie Mason

FRESHMEN ALTO AND BASS – ROOM 8

*Katie Baker – Lead Judge
Mindy Hoover– Bring CD Player
Lisa Whitworth– Bring CD Player
Debbie Wilson
Frank Tittle
DOOR MONITOR – John Hylton

HOSPITALITY

Brenda Williams
Brenda Jewell

TALLY ROOM

Michael Choate, Lia Holland, Jeanette McCallum, Terry Sanford

DOOR MONITORS:

Please see the following list of general procedures for completing and overseeing the student audition process. Some new information for door monitors will be given during the meeting regarding the new score cards being implemented this year.

DOOR MONITORS:

1. Take up/receive student audition tickets **AND KEEP THEM!!!!**
2. Confirm student ID numbers with your Audition/Registration room report spreadsheet.
3. Make sure you have enough score cards for the judges. If not, have a runner go get more for you. There are five judges in each room, and every judge needs a score card for every student auditioning.
4. Make sure that the score cards are collected from the judges in the same order every time. Each judge should be assigned a number (1-5) and should keep that number throughout the process
5. Remind students before they audition where they will begin and end each selection and **WHICH SELECTION IS FIRST IN THE AUDITION**. You will have a copy of each song with a highlighted part of the audition excerpts.
6. Always keep student scores confidential. Never let any student see their score sheets, even if they are your own students.
7. Only students who are auditioning should be in hallways. No parents, friends, boyfriends/girlfriends, etc. **THEY MUST WAIT IN THE LOBBY OR OUTSIDE.**
8. Update the judges in your room on how time is going and when restroom/meal breaks are coming. If judges are judging more than one part, announce to them which voice part is entering the room.
9. **MAINTAIN ANONYMITY OF STUDENTS. DO NOT ANNOUNCE TO JUDGES WHICH SCHOOL IS UP NEXT, OR WHEN THEIR OWN STUDENTS ARE AUDITIONING.** Remind students to stay behind the curtain when they walk through the door. Make no comments that would identify a particular student or school.
10. Send completed score cards with runners to the tally room. Place score sheets upside down in order of judges (1 through 5) when completed and highlight the students name on your spreadsheet once the audition is complete.

REGISTRATION: (Covered by past registration workers)

1. Make sure you issue each student his or her audition ticket that must include his/her voice part and ID number. Be **VERY PRECISE** in writing these numbers. **DOUBLE CHECK YOURSELF!**
2. Each ID number is located on the far left-hand column of the Registration Audition Room Report Sheet.
3. Highlight each student's name when they have registered. Keep good records of this so we will know who has/has not shown up.
4. If there are any problems from students/parents – please see Michael Choate or someone in the tally room immediately. **DO NOT** send the parent to talk to anyone. Only registration workers or runners should come to the scoring room to report problems.
5. Under **NO CIRCUMSTANCES** can a student change his or her voice part from what is listed on the registration form.
6. Tell students what their audition cuts are when they register.
7. Tell students where the warm-up rooms are located.
8. Tell friends, parents, boyfriends/girlfriends, etc. that they are **NOT** allowed in the audition hallways or warmup rooms. They must remain in the waiting area.